

COLUMBUS METROPOLITAN HOUSING AUTHORITY

880 East 11th Avenue

COLUMBUS, OHIO 43211

DATE: March 7, 2025

TO ALL BIDDERS:

The specifications are hereby amended and supplemented by this addendum, which will form a part of the contract documents and should be considered in preparation of bid.

ADDENDUM # 1

1. When in cut off for questions?
 - a. Thursday March 6th, 2025 @ 2:00pm
 - b. No questions will be accepted for response after said date.
2. Due to VAWA protections, can you provide clarification on client information request? How will this information be used?
 - a. The PHA will send a unique client ID over for confidentiality and tracking purposes along with the contact information provided in the referral. Once the resident is certified the agency sends the PHA a list of certification dates and client ID
3. Can you clarify the function of performance bonds? If it is like surety bonds or secured accounts, then the question below.
 - a. There is no Bond required for this service.
4. We currently do not have performance bonds; would you accept depository information?
 - a. This is not required
 - b. There is no Bond required for this service.
5. Is there a template for data and evaluation section
 - a. This is an area that will be explored once the contract is awarded, areas of evaluation include, types of support services residents receive, post unit transfer follow up, needs assessments, to name a few.
6. Is there any additional data or reporting requirements developed or will that be negotiated following award?
 - a. Negotiated moving forward, the data and circumstances should speak to additional reporting
7. Is this a fee for services or set monthly rate reimbursement?
 - a. There will be a set monthly reimbursement based on a negotiated annual budget
8. Is there a budget template that needs to be completed for the proposal?
 - a. No.
9. Will CMHA provide a budget sheet/invoice form? Or is that Attachment D (Proposal Fee Sheet)?
 - a. No budget sheet of invoice form will be provided
 - b. Invoices must be detailed to client and services provided.

- c. Monthly billing or cost must be listed in dollar amount to be considered for this VAWA service request.
- 10. If no monthly referrals, will we still get reimbursed (monthly fee) for staff time and resources?
 - a. Yes. The vendor will be paid for staff time if not referrals are sent from CMHA.
- 11. What documentation will we need to provide to prove that we are members of the Ohio Domestic Violence Network.
 - a. Membership certification or website listing the vendor as a member.