

COLUMBUS METROPOLITAN HOUSING AUTHORITY

880 East 11th Avenue

COLUMBUS, OHIO 43211

DATE: June 12, 2023

RFP# 2023-009

TO ALL BIDDERS:

The specifications are hereby amended and supplemented by this addendum, which will form a part of the contract documents and should be considered in preparation of bid.

ADDENDUM # 1

1. 15 Concurrent users, are there any additional users outside of the 15, and how many users do you have now?
 - a. 15 user.
 - b. We currently have 9 active users.
 - c. No new users are known at this time.
2. Syphus – Does this system need to have an interface with Syphus - Does this system have to integrate?
 - a. Integration will need to occur to allow for BC to talk to Scyphus
3. If Syphus must be integrated, what is required?
 - a. Cancelled and Voided checks in BC need to be reflected in Scyphus
 - b. Export of payments from Scyphus to BC for check production.
 - c. Synchronization of landlord and client information with vendor cards in BC
4. What do you need for Adaptive Insight, most people have a provider, does CMHA have a provider?
 - a. Velosio
5. What is required for Adaptive Insight, for BC Conversion?
 - a. Directly connected outside sources are added manually
6. 2.4.18 All reports are replicated, do you have custom reports, if so, please provide a list?
 - a. Forms reporter
 - b. Smart List
7. Are there any reports, if lost during this conversion, what can you not do without?
 - a. Interface with US Bank
 - b. Smart List
8. Please share the CMHA Allocation Table Spreadsheet, Chart of Accounts, and current Allocation Tables?
 - a. See attached.
9. Will you require some custom fields?
 - a. Yes
 - b. Disadvantaged Business Enterprise (DBE) Yes or No + a custom fillable field for designation
 - c. Check Request

10. Syphus integration – Sample files for integration and current mapping to Dynamics GP
 - a. Currently integrated with direct calls via SQL, which will need to be converted to be a file-based integration. The tables used within the Great Plains company database include PM30200, SY00500, PM10000, PM00200, and PM30200X (a custom table for check stub information, working with Mekorma)
11. Adaptive Insight – Details regarding what you will need provider to do in connection with Adaptive Insight. Will we get support from your IT related to Adaptive Insight?
 - a. We would like to develop a dashboard reporting on financial information compared to budget. This is our priority among many other reports we would like to develop utilizing Adaptive Insight. Our Accounting team and IT will work with you.
12. Forms Reporter – Sample printouts of all custom reports from Forms Reporter
 - a. PO Attached
13. I didn't notice anything about this on the RFP, and GP out of the box does not have a banking interface. What type of interface is being used with Dynamics GP? What type of interface is necessary with Business Central?
 - a. We use Nolan with Dynamics GP and we plan to use Nolan for BC as well.
 - b. We downloaded CSV file from US bank and upload/import the file to Nolan prior to performing bank reconciliation in Nolan.
14. When is the cut off for RFP questions?
 - a. Cut off for questions is Wednesday June 14th @ 4:30pm