

**COLUMBUS METROPOLITAN HOUSING AUTHORITY**

**880 East 11th Avenue**

**COLUMBUS, OHIO 43211**

**DATE: June 12, 2023**

**RFP# 2023-009**

**TO ALL BIDDERS:**

**The specifications are hereby amended and supplemented by this addendum, which will form a part of the contract documents and should be considered in preparation of bid.**

**ADDENDUM # 1**

1. 15 Concurrent users, are there any additional users outside of the 15, and how many users do you have now?
  - a. 15 user accounts seems good.
  - b. We currently have 9 active users
  - c. No new users are known at this time
2. Syphus – Does this system need to have an interface with Syphus - Does this system have to integrate?
  - a. Integration will need to occur to allow for BC to talk to Scyphus
3. If Syphus must be integrated, what is required?
  - a. Cancelled and Voided checks in BC need to be reflected in Scyphus
  - b. Export of payments from Scyphus to BC for check production.
  - c. Synchronization of landlord and client information with vendor cards in BC
4. What do you need for Adaptive Insight, most people have a provider, does CMHA have a provider?
  - a. Velosio
5. What is required for Adaptive Insight, for BC Conversion?
  - a. Directly connected outside sources are added manually
6. 2.4.18 All reports are replicated, do you have custom reports, if so, please provide a list?
  - a. Forms reporter
  - b. Smart List
7. Are there any reports, if lost during this conversion, what can you not do without?
  - a. Interface with US Bank
  - b. Smart List
8. Please share the CMHA Allocation Table Spreadsheet, Chart of Accounts, and current Allocation Tables?
  - a. See attached.
9. Will you require some custom fields?
  - a. Yes
  - b. Disadvantaged Business Enterprise (DBE) Yes or No + a custom fillable field for designation
  - c. Check Request